



REVISED
07/01/2025

Block Party Permit Application | TOWN OF ST. JOHN

Applications are to be submitted to the St. John Police Department by emailing this form as a PDF attachment to admin.pd@stjohnin.gov, or by delivering the form to the Police Records Clerk at the Public Safety Facility, 11033 W. 93rd Avenue. Incomplete applications will not be considered. **Date requests during peak times, such as holidays and festivals, may be denied due to traffic flows and/or limited resources for providing services to our Town residents and businesses.**

APPLICANT INFORMATION

Application Date:

Applicant Name:

Applicant Street Address:

Phone Number:

Email Address:

Is this block party being conducted by a Homeowners' Association or other Organization? Yes _____ No _____

If yes, provide the name of the HOA or Organization: _____

Chairperson Name:

Phone:

Co-Chairperson Name:

Phone:

BLOCK PARTY INFORMATION

The requested date cannot be less than ten (10) business days from our receipt of this application nor more than sixty (60) calendar days.

Requested Date of Block Party:

Start Time (Including Setup):

A block party shall be conducted for one (1) day only. If an approved block party is cancelled for any reason, a separate application must be submitted for another date request.

End Time (Including Takedown):

Specify the address of the block party beginning with the first house number and ending with the last house number. Address range shall be contiguous and all blocked residents should be amiable to the proposed party.

Starting Address:

Ending Address:

Number of Homes Participating:

Number of People Attending:

If approved, St. John Public Works will schedule the delivery and pickup of two (2) roadblocks for one (1) blocked street that will be the applicant's responsibility to setup and remove (takedown) according to the starting and ending addresses noted above.

Explain the configuration of your block party noting any objects in the roadway, sidewalks, etc. that may impede the flow of emergency traffic. **Please include a map or diagram of your block party layout.**

If approved, this document shall serve as the permit. The above applicant, and any named HOA or organization, agrees to adhere to, and to not violate, any St. John Town Ordinance, including Ordinance No. 1259.

☐ **APPROVED** Comments: _____

☐ **DENIED** Chief of Police Signature: _____ Date: _____