

**ST. JOHN TOWN COUNCIL
REGULAR MEETING AGENDA
TOWN HALL MEETING ROOM - 10955 W. 93RD AVENUE
WEDNESDAY, OCTOBER 25, 2023 - 7:00 PM**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENT

Note: Please keep your comments civil and constructive and related to public policy issues. Each speaker may comment on matters concerning the business of the Town of St. John and shall maintain a decorum of civility. All comments must be directed to the Town Council President. The public comment section is intended for receipt of a statement or statements, not an exchange with the members of the public body conducting the public meeting. In the event questions are posed, we will note your question in the meeting minutes, and we will refer your question to the appropriate department head or staff for follow up and response.

The Council will not tolerate individuals who become boisterous, delay, or interrupt the proceedings or orderly process of the meetings, including but not limited to outbursts and cat calls. Individuals who engage in such behavior will be escorted from the meeting and may be barred from future meetings. The Town Council President, pursuant to ordinance, is authorized to take all appropriate action to restore order.

Each speaker is allowed one opportunity to speak for up to three (3) minutes and may not engage in name calling, debate, counter-replies, or rebuttals. Speakers will be timed by the Town Council President. Public Comment period limited to 30 minutes.

4. APPROVAL OF MINUTES

Town Council Special Study Session – September 21, 2023

Town Council Regular Meeting – September 27, 2023

Town Council Special Meeting – October 9, 2023

Town Council Special Study Session – October 19, 2023

5. PUBLIC HEARING

A. Resolution 2023-10-25: Resolution Authorizing the Additional Appropriations for Various Funds

Proofs of Publication – Town Attorney

Opening Remarks – Town Manager

Open the Floor to Public Comment

Close the Floor

i. Consider Motion to Approve Resolution 2023-10-25

Synopsis: These Resolution authorizes the additional appropriations for various funds subject to State law.

6. OLD BUSINESS

7. NEW BUSINESS

A. FINANCIAL MATTERS OF THE CORPORATION

- i. **Requests to Purchase** – There are a total of 17 Requests to Purchase in the combined total of **\$535,149.83** for approval.
- ii. **Accounts Payable Voucher** dated October 25, 2023 representing payment for payroll, purchases, supplies, equipment, services rendered to the Town of St. John in the combined total of **\$2,185,947.26**
- iii. **Consider Motion to Approve** progress payment to F.H. Paschen for the 93rd Avenue Project in the amount of \$190,091.42 and authorize the Clerk-Treasurer to issue payment from 2020 GO Bond.
- iv. **Consider Motion to Approve** progress payment to First Group for Construction Engineering for the 93rd Avenue Project in the amount of \$44,105.87 and to authorize the Clerk-Treasurer to issue payment from 2020 GO Bond

B. ORDINANCES AND RESOLUTIONS

- i. **Ordinance No. 1808A:** An Ordinance For Appropriations and Tax Rates (FY2024 Budget- Civil)

Motion to Adopt Ordinance No. 1808A on Second Reading

Synopsis: This ordinance establishes the appropriations and tax rates for the FY2024 Civil Budget.

- ii. **Ordinance No. 1808B:** An Ordinance For Appropriations and Tax Rates (FY2024 Budget- Sanitary)

Motion to Adopt Ordinance No. 1808B on Second Reading

Synopsis: This ordinance establishes the appropriations and tax rates for the FY2024 Sanitary Budget.

- iii. **Ordinance No. 1808C:** An Ordinance For Appropriations and Tax Rates (FY2024 Budget- Water District)

Motion to Adopt Ordinance No. 1808C on Second Reading

Synopsis: This ordinance establishes the appropriations and tax rates for the FY2024 Water District Budget.

- iv. **Ordinance No. 1809:** An Ordinance Establishing the 2024 Compensation Plan for the Town of St. John, Indiana (2024 Salary Ordinance)

Motion to consider Ordinance No. 1809 on First Reading Only

Synopsis: This ordinance establishes the compensation and benefits for employees of the Town of St. John for Fiscal Year 2024.

- v. **Ordinance No. 1810:** An Amendment to Salary Ordinance 1787, an Ordinance establishing the 2023 Compensation Plan for the Town of St. John, Indiana (Amendment to the 2023 Salary Ordinance)

Motion to Consider Ordinance No. 1810 on First Reading

Motion to Adopt Ordinance No. 1810 on Second Reading

Synopsis: This ordinance amends the 2023 Salary Ordinance to provide \$750.00 for uniforms annually for Police Reserve Officers.

- vi. **Resolution No. 2023-10-25A** a Resolution Declaring Uncollectible Accounts of the Town of St. John, Lake County, Indiana as “Bad Debt” and Authorizing Collection Efforts to Cease, allowing the Clerk-Treasurer to Write Off said Accounts.
- vii. **Resolution No. 2023-10-25B** a Resolution Transferring ARPA Monies

C. COUNCIL ACTION

- i. **Consider Motion to Approve 2024 Insurance Renewal with Meyers Glaros** and authorize the Town Council President to sign all agreements pertaining to Employee Insurance.
- ii. **Consider Motion to Approve Agreement** with Hanover Township for Calendar Year 2024 for Ambulance/EMS and Fire Protection.
- iii. **Consider Motion to Approve Interlocal Community Services Agreement** with the St. John Township of Lake County, Indiana for providing Gift Cards for motor fuel by the Township Trustee.

- iv. **Consider Motion to Approve** Change Order #4, W. 93rd Avenue and Keilman in the amount of (-\$109,250.00) these funds to be held by the Town to cover certain costs associated with the project for concrete and other necessary work at US-41 and W. 93rd Avenue as part of the right-of-way acquisition.
- v. **Consider Motion to Approve** Task Order #23-04 with Robinson Engineering for Updating GIS Atlases for Water, Sanitary Sewer and Storm Sewer.
- vi. **Consider Motion to Approve** Task Order #23-05 with Robinson Engineering for Service Line Material Inventory.
- vii. **Consider Acceptance of Performance Surety** Bond in the amount of \$21,335.00 for Gates of St. John Uni21B.
- viii. **Consider Acceptance of Performance Surety** in the amount of \$17,380.00 for The Gates of St. John, Unit 24B.
- ix. **Consider Motion to Approve** a Design Services Agreement with K2M Design for the Public Safety Building and authorize the Town Council President to execute the agreement and authorize the use of American Rescue Plan Funds for payment.
- x. **Consider Motion to Authorize** the Town Attorney to make firm offers to owners of record for the acquisition of Right of Way in accordance with State law.
- xi. **Consider Motion to Accept Settlement Offer** from a specific individual in an amount not to exceed \$180,000 and authorize the Town Manager to execute all necessary documents on behalf of the Town to effectuate the settlement.

D. Information to be Accepted and Placed on File with the Clerk-Treasurer

- i. Legal Notice – 10281 Joliet Street
- ii. Legal Notice – 10501 W. Joliet Street
- iii. Legal Notice - 10845 Parrish Avenue
- iv. Legal Notice - 12711 W. 93rd Avenue
- v. Legal Notice – Franciscan Alliance, Inc. Site on U.S. 41
- vi. Investment Holdings as of September 30, 2023

8. STAFF REPORTS & CORRESPONDENCE

- A.** Clerk-Treasurer - Beth Hernandez
- B.** Town Engineer - Robinson Engineering, Ltd.
- C.** Town Manager - Joseph Wiszowaty
- D.** Town Council

9. ADJOURNMENT