



TOWN OF ST. JOHN – BUILDING AND PLANNING DEPARTMENT

REQUEST FOR PERMIT EXTENSION/RENEWAL

10955 West 93rd Avenue

St. John, Indiana 46373

Phone: (219) 365-5301

Per StJMC 4-30 Regarding permit extensions and/or renewals:

*I am attesting that my permit **HAS NOT** expired yet, and am choosing the following option:

- Thirty (30) Days Extension **At No Cost**
- Six (6) Months Renewal **Forty Percent (40%) of the original Building Permit fee**
- One (1) Year Renewal **Eighty Percent (80%) of the original Building Permit fee**

*I am attesting that my permit has expired within **THIRTY (30) DAYS** of the original issue date, and am choosing the following option:

- Six (6) Months Renewal **Seventy-five Percent (75%) of original Building Permit fee**
- One (1) Year Renewal **Same as original Building Permit fee**

PLEASE NOTE: You are only allowed **ONE** permit extension/renewal.

Any permit which has been expired for over thirty (30) days shall be considered null and void and a new permit is required and cannot be issued until approved by the Building Commissioner, or the duly designated representative.

Address of property (as it appears on the permit) _____

Permit Number: _____

Issue Date: _____

Signature: _____

Date: _____

E-mail to send extension approval to: _____

For Office Use Only

Approved By: _____

Date: _____

Amount Due: _____

Date Paid: _____

Receipt No: _____