



*Building & Planning Department*

**Contractors Registration Form**

|      |      |          |  |         |  |
|------|------|----------|--|---------|--|
| Year | 2024 | Original |  | Renewal |  |
|------|------|----------|--|---------|--|

|              |  |
|--------------|--|
| Firm Name    |  |
| Address      |  |
| City, St Zip |  |
| Contact Name |  |
| Title        |  |

|              |         |
|--------------|---------|
| Telephone #: | Email:  |
| Emergency #: | Cell #: |

|   |
|---|
| License Type (i.e. General, Electrical, Concrete, etc.) |
|   |
|   |

**All NEW Electrical Contractors are required to schedule an electrical exam BEFORE the Contractor is considered registered with the Town.**

**Certificate of Insurance MUST state Town of St John as the certificate holder**

|  |  |
|--|--|
| Insurance and Bond Requirements (attach current copies)      |  |
| General Liability Bodily Injury - \$500,000                  |  |
| Property Damage  |  |
| Lake County Bond \$5,000<br>(copy of recorded bond required) |  |
| Plumbing Only: Copy of Indiana Plumbing License              |  |

**All bonds must be recorded at the Lake County, Indiana Recorders Office**

|                 |  |                 |  |
|-----------------|--|-----------------|--|
| Office Use Only |  |                 |  |
| Registration#   |  | # for last year |  |
| Date Submitted  |  | Processed by    |  |

Fee: Original \$75.00; Renewal (**before expiration**); \$50.00

If your Registration is expired the Fee is \$75.00

St. John Municipal Building  
10955 West 93rd Avenue  
St. John, Indiana 46373-8822  
(219) 365-5301 Office