



Dear Vendor,

We welcome you to apply as a vendor for the 2024 Freedom Fest!

Date: Friday, July 5, 2024
Location: Heartland Park | 10600 White Oak Ave, St. John, Indiana 46373
Set-up: Starts at 12:00pm Clean-up: 10:00pm-11:00pm
Time: 3:00pm-10:00pm

Included in this application are rules and guidelines that each vendor will have to read and initial.

Vendor space is limited, so please get your application and all supporting documents in early to secure your spot.

Checklist:

- Completed application
- Copy of Lake County Health Permit
- W9 per Clerk's Office
- Copy of Certificate of Insurance (COI)

If you have any questions, please contact our Parks Department, at parks@stjohnin.com

On behalf of the Town of St. John, we look forward to having a successful event and to having you as a vendor!



Business/Organization:

Authorized Representative Name: _____

Mailing Address: _____

Phone Number: _____

Select One:

Food Non-food/Craft/Wares Non-profit must attach proof of 501(c)(3)

Description of item(s) to be offered:

Check here if you will need a direct water hookup.

Vendor Fee: \$100

Tent: 10'x10' 20'x10' 20'x20'

-OR-

Trailer: up to 15' up to 20' up to 25'

up to 30'

Must include length of trailer including hitch. Total length: _____

If trailer or tent exceed space, you may request additional space, but it is not guaranteed.



Electrical Needs

_____ 20amp 110v

_____ 30amp 220v

_____ 50amp 220v

_____ How many plugs will you have?

_____ No electric needed

List all items to be powered

Item	Quantity	Estimated Amps
Freezer		
Refrigerator		
Warmer		
Crock Pot		
Burner		
Lights		
Fan		
Mixer		
Other		

If electrical equipment is underestimated, the Freedom Fest and Town of St. John are not liable for insufficient power supply. If additional electric is needed, we will try our best to accommodate.

CHARGES:

Vendor Fee: **\$100**

Please make checks payable to: Town of St. John

Mail to:

Freedom Fest
10955 W. 93rd Avenue
St. John, IN 46373



2024 Rules and Guidelines

Please read and initial next to each one.

- _____ The St. John Freedom Fest will take place on Friday, July 5, 2024 from 3:00pm-10:00pm.
- _____ Vendors may only sell items listed on their application.
- _____ Vendors must provide their own tent(s), weights, tables, and chairs. All tents must be securely weighted down.
- _____ No soliciting or placement of signage for other events or businesses other than your own, unless approved.
- _____ No loud music or other entertainment is permitted at the vendor booth or trailer.
- _____ All booths must adhere to state and local fire codes. For more information, please visit <https://www.in.gov/dhs/fire-and-building-safety/code-enforcement/>
- _____ A permit from the Lake County Health Department is required and booths are subject to inspection. No vendor will be allowed to set-up without a health permit. A copy of the health permit must be submitted with your application.
- _____ Access to water will provided for those vendors that have indicated so on their application. You are responsible for bringing your own hoses to connect.
- _____ Exclusivity of your product is not guaranteed and there may be at least 2 of the same vendor.
- _____ Vendor Set-up: Vendors will load-in the day of the event on Friday, July 5, 2024 at at 12:00pm. Clean-up will be from 10:00pm-11:00pm

I hereby agree that I have read the rules and guidelines set forth by the Freedom Fest and I will abide by them. I agree to hold harmless and indemnify the Town of St. John its subsidiaries, agents, and assigns from any and all liability due to damage and/or theft of my/our merchandise, goods, and wares, or for any personal injury to myself or to any person of whatever nature or cause.

I agree to participate in the event according to the rules set for forth by the Freedom Fest and agree that all applications are subject to approval. There are no refunds once the application and payment have been received and approved.

Signature: _____ Date: _____

For office use

Approved

Denied

Pending