

**ECONOMIC DEVELOPMENT COMMITTEE  
FAÇADE REBATE PROGRAM APPLICATION**

**Applicant Information**

NAME: \_\_\_\_\_

ADDRESS OF PROPERTY TO BE IMPROVED: \_\_\_\_\_  
\_\_\_\_\_

NAME OF BUSINESS: \_\_\_\_\_

TAX ID #/SOCIAL SECURITY #: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

FAX #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**Project Information**

BUILDING LOCATION: \_\_\_\_\_

BUSINESS(ES) LOCATED IN THE BUILDING: \_\_\_\_\_  
\_\_\_\_\_

BUILDING AGE: \_\_\_\_\_

PROPERTY ZONING: \_\_\_\_\_ PIN NUMBER: \_\_\_\_\_

OWNER OF RECORD: \_\_\_\_\_

IF LEASED, EXPIRATION DATE: \_\_\_\_\_ RENEWAL TERM: \_\_\_\_\_

Project Description: Describe in detail the proposed scope of work including design firm and/or contractor(s) selected. In describing project, be sure to differentiate between interior renovations vs. exterior façade improvements to be undertaken. Use separate sheet(s) if necessary.

Anticipated Construction Start Date: \_\_\_\_\_

Completion Date: \_\_\_\_\_

Total Project Cost: \_\_\_\_\_

**Mortgage Information**

Is there a current Mortgage on the property: YES \_\_\_\_\_ NO \_\_\_\_\_

Please list or attach supporting documents.

Are there any other loans, liens, or deed restrictions on the property: YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please list: \_\_\_\_\_

Provide evidence that loans secured by the building are current.

**Building Information**

Will project result in a change of use for the building? YES \_\_\_\_\_ NO \_\_\_\_\_

Uses of the building after completion of the façade project:

1<sup>st</sup> Floor: \_\_\_\_\_

2<sup>nd</sup> Floor: \_\_\_\_\_

3<sup>rd</sup> Floor: \_\_\_\_\_

Other: \_\_\_\_\_

Other Required Documentation:

- a. Property deed with legal description of property
- b. Proof that all property taxes are paid and current
- c. Proof of Title Commitment showing current ownership of property and an indication of clear title free of any other liens or encumbrances
- d. Proof of property and liability insurance
- e. Signed mortgage note
- f. Copies of any leases associated with property
- g. Project budget
- h. Two (2) Contractor quotes/construction bids for total façade project
- i. Photographs of proposed project site
- j. Applicant or Co-Applicant must be building owner. A tenant may qualify upon written consent of the building owner.

I/We certify that all information set forth in this application is a true representation of the facts pertaining to the subject property for the purpose of obtaining funding under the Façade Rebate Program. I understand and acknowledge that any willful misrepresentation of the information contained in this application could result in disqualification from the program requiring any funds already disbursed to be repaid in full to the St. John EDC. The applicant further certifies that he/she has read and understands the Façade Rebate Program guidelines. If a determination is made by the Committee that program funds have not been used for eligible program activities, the applicant agrees that the funds shall be returned, in full, to the St. John EDC and acknowledges that with respect to such proceeds so returned, he/she shall have no further interest, right of claim. It is understood that all Façade Rebate Program funding commitments are contingent upon the availability of program funds.

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Signature

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Date